



Junior Chamber International Southampton Constitution

1. Title

The name of the association is “Junior Chamber International Southampton” or “JCI Southampton”

2. Definitions and Interpretations

Junior Chamber	Junior Chamber International Southampton
Member	A person becoming and remaining a member of Junior Chamber in accordance with clause 5
Council Members	The Elected members of the Council of Junior Chamber, elected in accordance with clauses 6.5 and 6.6 of this constitution.
Officers	The Officers of Junior Chamber described in clauses 6.1 and 6.2
Annual Subscription	The annual subscription for membership as set in accordance with clause 10
AGM	Annual General Meeting – the meeting of Junior Chamber described in clause 8
General Meeting	A meeting of Junior Chamber in accordance with clause 11.1 and where the context admits the term includes the Annual General Meeting and Special General Meetings
Council Meeting	A meeting of the Council in accordance with clause 7 and where the context admits, the term includes Special Council Meetings
Special Council Meeting	A meeting of Council under clause 7.6
Special General Meeting	A meeting of Junior Chamber under clause 11.4.3
The Year of Office	The Chamber year is 1 st January to 31 st December

Whenever the context so requires the masculine shall include the feminine and the singular shall include the plural.



3. Objectives

- 3.1 The Objectives of Junior Chamber International Southampton are:
- a) To contribute to the advancement of the community by providing opportunities for members to develop the leadership skills, social responsibility, entrepreneurship and fellowship necessary to create positive change.
 - b) To act as a complementary organisation to the Southampton Chamber of Commerce and Industry
- 3.2 JCI Southampton shall not engage in or be connected with any party political, religious, or sectarian activities.
- 3.3 The Junior Chamber shall adopt the Junior Chamber International Creed as its creed.
- We believe
That faith in god gives meaning and purpose to human life
That the brotherhood of man transcends the sovereignty of nations
That economic justice can be best won by free men through free enterprise
That government should be of laws rather than of men
That earth's greatest treasure lies in human personality
That service to humanity is the best work in life

4. Affiliation

JCI Southampton shall be affiliated to JCI United Kingdom and Junior Chamber International.

Any changes made to the constitution of JCI United Kingdom should, where relevant, be reflected in the constitution of JCI Southampton.

5. Membership

- 5.1 Membership is open to all men and women between the ages of 18 to 40
- 5.2 All new members shall be known as “candidate members”. They have up to 9 months to fulfil a range of criteria and, on submission of appropriate evidence to JCI UK Head Office, the candidate member will then become a full member.
- 5.3 Admission to membership, and full payment of the annual subscription, shall entitle a member to the full benefits of membership of JCI Southampton, JCI United Kingdom and Junior Chamber International.
- 5.4 The Council shall be competent to decide who shall be eligible for membership.



- 5.5 Any member may resign at any time, by giving written notice, but shall not be entitled to a refund of any part of their subscription. For the avoidance of doubt, resignation from membership of JCI Southampton will be considered as resignation of JCI United Kingdom, and Junior Chamber International.
- 5.6 The upper age limit of JCI UK is currently 40. Any individual member who shall have attained the age of 40 shall be deemed to be an individual member until the end of the 12-month period of membership in which they become 40.
- 5.7 Any individual member reaching 40 years of age shall be eligible for Senior Membership which may be granted upon payment of the required annual dues. The procedure for membership renewal, and the dues payable, shall be the same as for individual members. Senior membership is only open to those individuals who have been a member of JCI prior to reaching their 40th birthday. The suggested upper age limit for senior members is 45.
- 5.8 Any individual wishing to hold office at a local, regional or national level must be under the age of 39 when they commence office. The only exception to this is the Immediate Past President of JCI UK, the Immediate Past Chairman of any Regional Group and the Immediate Past President of a local chamber who can hold the position in their 40th year. Any individual over the age of 40 wishing to hold office at a local, regional or national level needs to apply, in writing, to the National Board whose discretion in this matter is absolute.
- 5.9 The General Membership, by a 75% majority of those voting, may terminate the membership of any member. Provided the reasons for such termination have previously been notified, in writing, to the member concerned at least 14 days before the meeting at which the matter is raised and considered, and the member is afforded the opportunity to be heard at that meeting.
- 5.10 Chambers can award “Honorary Membership” to any member who, in their eyes, has contributed significantly to the organisation but is not likely to be awarded a JCI Senatorship. This is usually conferred when a member reaches their 40th birthday or, in the case of senior members, their 45th birthday.
- 5.11 Chambers can award “associate membership” to individuals including:
- Past Presidents and Founder Members of Junior Chamber
 - Any member retiring between the ages of 40-45
 - Any persons who have rendered special service to Junior Chamber, or who have been members but no longer work or reside in the area covered by Junior Chamber.
 - Any member of another Junior Chamber who wishes to be associated with JCI Southampton.

Associate members shall be required to pay a subscription, the amount of which shall be determined by the members at the Annual General Meeting.



For the avoidance of doubt, it is hereby declared that Associate Membership does not confer membership of JCI United Kingdom, or Junior Chamber International.

6. Chamber Management

- 6.1 The day-to-day running of Southampton Junior Chamber shall come under the direction of a team of Executive Officers to include: President, Deputy President, Finance Director, Administration Director and Immediate Past President.
- 6.2 All Executive Officers, except the President, shall be elected at the Annual General Meeting, or at a subsequent Special General Meeting, should the need arise, and serve for the year of office. For the avoidance of doubt, all Officers must be fully paid up members of the local chamber.
- 6.3 The President and Deputy President shall not be eligible for immediate re-election to their respective offices.
- 6.4 At each Annual General Meeting the Deputy President shall become President for the year of office, unless prevented by illness or some other reason acceptable to the Annual General Meeting. If the Deputy President does not become President an election shall be held in accordance with clause 9, save that references to the Annual General Meeting shall be construed as references to the next General Meeting after the AGM and the notice shall state the date, time and place of the meeting and invite nominations for the President only.
- 6.5 The business of Junior Chamber shall be controlled by the Chamber Council consisting of the Executive Officers (as above) and Elected Members,
- 6.6 Each year the council shall decide the number of positions available for Elected Members of Council who shall be Council Members for the next year. They are likely to include: Personal Development Director, Membership Director, Marketing Director, Business Director, Community Director, Social Director.
- 6.7 Elected Members of Council shall be elected at the Annual General Meeting and shall serve for the year of office.
- 6.8 Should an individual Council Member be unable to complete the year of office, a direct replacement may be elected, at a Special General Meeting, to serve for the remainder of the year of office.
- 6.9 Elected Members of Council shall not be eligible to be elected for more than all or part of three successive years.
- 6.10 The Council may co-opt up to two members to be Council Members at any one time. Co-opted Council Members shall serve until the next Annual General Meeting or such lesser time as Council shall decide. They shall not be entitled to vote and shall not count as Council Members.



7. Council Meetings

- 7.1 Council may form Committees for such purposes as it considers desirable from time to time. Committee Chairmen shall be appointed by the President.
- 7.2 Council shall meet each month so far as is practicable.
- 7.3 Five clear days written notice shall be given of a Council Meeting, and such notice should include the business to be transacted, so far as is practicable.
- 7.4 The quorum at Council Meetings shall be 5 Council Members, or two thirds of the Council, whichever is the lesser.
- 7.5 The President shall be the Chairman, or in his absence the Deputy President, or in the absence of both, ten minutes after the meeting was due to commence, a Council Member chosen by those Council Members present.
- 7.6 A Special Council Meeting may be called by the President, Deputy President or by the written request of at least three Council Members stating the reason for the meeting.
- 7.7 Three clear days written notice shall be given of a Special Council Meeting, stating the business of the meeting.
- 7.8 No business shall be conducted at a Special Council Meeting that is not stated in the notice of the meeting.
- 7.9 No previous decision of the Council shall be amended or rescinded unless notice of intention to do so is given in the notice of the Council Meeting at which it is intended to put the motion to amend or rescind.
- 7.10 All Council Members shall have one vote at Council Meeting, except in the event of equality of the votes, in which case the Chairman shall have a second, or casting vote.
- 7.11 All members shall be entitled to attend Council Meetings but shall not be entitled to be heard or to vote
- 7.12 Should any Council Member fail to attend three successive Council Meetings without reasons satisfactory to the Council, then he shall be deemed to have resigned.

8. Elections

- 8.1 Council Members, except the President, shall be elected at the Annual General Meeting, or at a subsequent Special General Meeting, should the need arise.



- 8.2 At least 21 days' notice prior to the Annual General Meeting notice shall be given to all members stating -
The date, time, and a place of the meeting
The current elected Council Members and their offices
Those elected members of Council not eligible for re-election and inviting nominations of Officers (except President)
- 8.3 Members wishing to be elected shall submit a written nomination to the Secretary signed by two other members and nominator and seconder.
- 8.4 Nominations shall be received by the Secretary no later than four days prior to the Annual General Meeting
- 8.5 If the number of nominations exceeds the number of vacancies, a secret ballot shall be held of those members present at the Annual General Meeting
- 8.6 Each member may vote for as many nominees as there are vacancies, but no more than one vote per nominee
- 8.7 An independent scrutineer shall be appointed to oversee the ballot and count the votes.
- 8.8 In the event of equality, a further ballot shall be held
- 8.9 No proxy or postal vote shall be allowed
- 8.10 After the election of officers, the President shall call for a motion for the ballot papers to be destroyed
- 8.11 If no nominations or insufficient nominations are received for an office, nominations may be accepted at the Annual General Meeting

9. Finance

- 9.1 The financial year shall be the same as the Constitutional year i.e January to December
- 9.2 The Finance Director shall keep proper books of account
- 9.3 Whilst there are no requirement for accounts to be formally audited, they should be externally verified by a suitably qualified person
- 9.4 Accounts prepared up to the last day of December in each year shall be presented to the Annual General Meeting next following the end of the Financial Year to which they refer
- 9.5 Council has the power to open bank and/or building society accounts in the name of Junior Chamber, or such committees as Council shall authorise from time to time



- 9.6 All funds of Junior Chamber are held under the control of the Council
- 9.7 Cheques drawn on accounts held in the name of Junior Chamber must be signed by at least two offers, or other such Council Members as Council shall appoint from time to time
- 9.8 Cheques drawn on accounts in the name of any committee shall be signed by the committee chairman and such other committee members as council shall authorise from time to time
- 9.9 From time to time Council may agree a sum in respect of incidental expenses up to which specified officers or other members of the Council specifically authorised by Council may be reimbursed without further authorisation, but the Treasurer may request an account of such expenditure.
- 9.10 Save as provided in clause 11.5.1 above, all expenditure on behalf of Junior Chamber must be authorised by Council in advance, including any expenditure by any committee.
- 9.11 All monies payable to the Junior Chamber shall be received by the treasurer whose receipt in writing shall be sufficient discharge.

10. Annual Subscription

- 10.1 The Annual Subscription for the local chamber shall be determined, from year to year, by the national council of JCI UK.
- 10.2 It is payable in advance, on admission and annually on the anniversary of admission
- 10.3 Any member whose subscription is in arrears shall not be entitled to exercise the rights of a member and if more than three months in arrears shall cease to be a member

11. Meetings

- 11.1 Quorum
The quorum for any General Meeting shall be ten members present of one quarter of the total number of paid up members, whichever is the lesser.
- 11.2 Voting
- 11.2.1 At any General Meeting each paid up member shall have one vote
- 11.2.2 Votes shall be determined by a show of hands unless a ballot is demanded by one third of the members present
- 11.2.3 In the event of equality of votes the Chairman of the meeting shall have a second or casting vote



11.3 Chairman

The President shall be the Chairman of all General Meetings or in his absence the Deputy President, or in the absence of these ten minutes after the meeting was due to commence, a member chosen by those members present.

11.4 Annual General Meeting

11.4.1 The Annual General Meeting shall be held each year in September or October, to receive reports of the activities of the previous year, to hold elections and to transact such other business as may arise, and to receive and approve the audited accounts and to approve the budget for the coming year. In addition, consider and take action if necessary with reference to any business or motion of which not less than 28 days' notice has been given by the Secretary by the member wishing to propose it, provided the same shall be covered by the constitution. Such items to be included in the circulated agenda.

11.4.2 Twenty One (21) days' notice of the Annual General Meeting shall be given to all members stating the date, time and place of the meeting, and the business to be transacted.

11.4.3 Special General Meetings of the Junior Chamber shall be convened by the direction of the Council or on written request of ten members, or one quarter of the total number of paid up members, whichever is the lesser. The objects of the meeting shall be stated in the requisition. Notice of each special meeting shall be given at least 21 days before the meeting and shall indicate the business to be transacted.

11.5 Ordinary General Meetings

11.5.1 General Meetings shall be held monthly or as frequently as Council determines from time to time

11.5.2 Prior notice of a General Meeting shall be given stating its date, time and place

11.6 Minutes of Meetings

A correct record shall be kept of all General Meetings and Council Meetings in suitable books and shall be open for inspection by all members at reasonable times.

12. Notices

12.1 In respect of any notice to be given under this constitution, despatch by post, fax or email to a member's address in the register shall be full and adequate notice

12.2 A notice posted shall be deemed to be served 2 days following posting

12.3 Accidental omission to give notice to any member or non-receipt of such notice shall not invalidate any business carried out at a meeting pursuant to the notice



13. Announcements

No member is authorised to make public announcements concerning Junior Chamber without the consent of the President.

14. Winding Up

- 14.1 If, on winding up or dissolution of Southampton Junior Chamber, any funds and property remains after satisfaction of all the debts and liabilities, the property shall be vested to JCI United Kingdom.
- 14.2 Any such funds or property will be entrusted to the Regional Group Chairman for safe-keeping, acting on behalf of JCI UK. This should include
 - Presidential Chain and any trophies
 - Any other assets
 - Cash in hand in any bank or building society or other financial accounts
- 14.3 A full and detailed hand-over should take place to include receipt, by the Regional Group Chairman, of
 - Minutes of the meeting at which the Chamber was dissolved
 - An asset list showing all property owned by the chamber that has been given to the RGC
 - Details of banking accounts with current balances
 - An up to date set of accounts
- 14.4 For a period of five years, the value of any such funds transferred in the process of winding up shall be held in reserve and shown separately in the Region's balance sheet against the former Junior Chamber name. During the period any interest from the investment of this money can be made available to the Regional Group for its use. The funds can only be used to support the launch or re-launch of a Junior Chamber in the same geographical area as previously covered by the former Junior Chamber.
- 14.5 At the end of the period of five years the funds shall be transferred to the Regional group to be used for the purpose of launching other chambers within the Region at the discretion of the Regional Council.
- 14.6 The Regional Council can, after five years, have full discretion over the disposal of remaining assets,
- 14.7 For the avoidance of doubt, any debts and liabilities of an insolvent Junior Chamber shall become the debts and liabilities of its officers after dissolution.



15. Constitution

15.1 Construction

The ruling of Council shall be decisive to all matters of construction relating to this constitution, save that on requisition of 5 Council Members such matters shall be referred to the Parliamentarian of JCI United Kingdom who shall be the sole arbitrator.

15.2 Any amendment to this constitution shall be approved by a majority of two thirds of members present and voting at the Annual General Meeting or Special General Meeting. 21 days' notice of nay amendment shall be given to members.